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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training
VIA : Chief, Operations School

FROM : Acting Chief, Headquarters Training

SUBJECT: Weekly Activities Report No. 50
8-14 December 1960

DATE: 15 December 1960

I. SIGNIFICANT ITEMS

Nothing to report.

II. OTHER ITEMS

a. Clandestine Services Review: CSR No. 31 finished on 9 December. Thirty-two students completed the course. Mr. Kirkpatrick could not appear for the closing presentation but sent, instead, his deputy [REDACTED] talk, while interesting from an IG angle, was not of the caliber of Mr. Kirkpatrick's. The presentation by the DTR was the most provocative in the course and many students reported orally that they would have liked to hear a "panel composed of Mr. Amory, [REDACTED] and Mr. Baird."

b. Information Reports Familiarization: Information Reports Familiarization Number 13, scheduled for 5-16 December 1960, had a registration of seven students. All of the class were women, four of them grade GS-5 and the other three GS-4; all of them, too, were headed for field assignments having to do in part with the preparation of information reports. Three students came from O/DDP, two from NE, and one each from WE and FE. The registration of [REDACTED] was cancelled on the first day; consequently she received no training at all. [REDACTED] however, was entered in the class two days late; arrangements have been made for her to extend her period of training so that she will receive full instruction. On 9 December, [REDACTED] withdrew from the class; the reason for withdrawal given by her desk was resignation from the Agency. This shuffling about of students left the class enrollment at six persons, about normal for the class. All of them are making good progress.

c. [REDACTED] Operations Course No. 47 is in its final week, having weathered the storm. The class continues alert and interested and has maintained a 100 per cent attendance record. Guest lecturers have been less reliable, usually because of emergency TDY's out of Washington but substitutes have so far been available. In one case, it was necessary to find a substitute for the substitute lecturer. The instruction that was cancelled on 12 December will be made up on 15 December. [REDACTED] will take the final seminar on 16 December.

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d. Cable Writing Refresher: The Cable Writing Refresher course scheduled for the morning of 14 December was postponed until the next running at the suggestion of the FI training office, which said that under the circumstances of bad weather it would not be possible to round up a suitably large class.

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Tutorial CI instruction for two NE officers is in its third and final week.

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f. [REDACTED] and I have discussed the proposed under-developed areas seminar with selected officers of the NE, FE, WH, and IO divisions. AF division will be visited on 16 December. The discussions to date have generally supported the views expressed by [REDACTED] and myself in our meeting several weeks ago. A memo outlining the proposal and its implementation is being drafted and will be forwarded concurrently through CA Staff and OTR channels to [REDACTED] and you respectively. [REDACTED] hopes to

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contact qualified consultants who could serve as chief instructor or moderator beginning about the middle of January 1961. Professor [REDACTED] reportedly will not be available as he expects to accept a post with the new Administration. [REDACTED] may do the same. If the trend continues, [REDACTED] may run out of qualified consultants before the seminar is scheduled.

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g. In addition to [REDACTED] is now attending the seminar leadership course.

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III. ADMINISTRATIVE

Nothing to report.

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